

WHEREAS PARAGRAPHS: This is mandatory in memorials and states the reasoning for the memorial. You can create as many paragraphs as needed but need to include at least one. Each WHEREAS paragraph is indented, and the paragraph ends with a semicolon followed by “and”. The last WHEREAS paragraph ends with a semicolon, followed by the resolving paragraph.

EXAMPLE:

WHEREAS, equal rights for women are not specifically included in the United State constitution; and

WHEREAS, the rights of women in the United States to receive equal pay for equal work, be protected against domestic violence and have fair work-leave policies and access to the reproductive health care services of their choice, among others, are daily being questioned and restricted;

RESOLVING CLAUSE: This mandatory section closes the memorial stating what you would like to have happen because of all the reasons previously stated in the WHEREAS paragraphs. If there are no subsequent resolving paragraphs, you should end the clause with a period instead of the semicolon “and” option.

EXAMPLE:

NOW, THEREFORE, BE IT RESOLVED BY THE LEGISLATURE OF THE NEW MEXICO STATERS that it call upon the New Mexico congressional delegation in Washington, D.C., to vote in favor of legislation that would remove the deadline for ratification of the equal rights amendment so that efforts can proceed to get ratification by

the necessary additional three states so that, finally, the guarantee of equal rights for women and men in the United States will become the law of the land.

SUBSEQUENT RESOLVING PARAGRAPHS: In your memorial this is not a mandatory section but if included you can have as many subsequent resolving paragraphs as you'd like.

EXAMPLE:

NOW, THEREFORE, BE IT RESOLVED BY THE SENATE OF THE STATE OF NEW MEXICO that it honor cancer patients, survivors, and their families; and

BE IT FURTHER RESOLVED that it remember those people who have been lost to cancer; and

BE IT FURTHER RESOLVED that it declare Saturday, January 21, 2023, "Create Hope for a Cancer-Free World Day" in the senate; and

TRANSMITTAL CLAUSE: This final paragraph is mandatory and contains the instructions on who should receive the memorial or copies.

EXAMPLE – Single Recipient:

BE IT FURTHER RESOLVED that a copy of this memorial be transmitted to the secretary of human services.

EXAMPLE – Multiple Recipients:

BE IT FURTHER RESOLVED those copies of this memorial be transmitted to the legislative education study committee and the coalition of school administrators for appropriate distribution.